

The USCIS Grants Tip Sheet

The USCIS Citizenship and Integration Grant Program (CIGP) provides funding to organizations that help prepare lawful permanent residents (LPRs) for naturalization. Historically, USCIS has published its CIGP funding opportunity announcements in the late spring to early summer. In anticipation of the upcoming FY 2024 Notices of Funding Opportunity (NOFO), USCIS recommends that interested organizations review [past funding opportunity](#) announcements to obtain a better understanding of the types of information or documents needed to apply.

To prepare to respond to a NOFO, you must first obtain a unique entity identifier (UEI) issued by the System for Award Management (SAM). Information can be found at <https://sam.gov>.

Once the UEI is issued, you must register with Grants.gov at www.grants.gov/register. All NOFO information, once issued, will be posted on Grants.gov. You should review and familiarize yourself with the grants.gov website, as that is where you will apply for a USCIS grant. Please read the registration instructions carefully and prepare the information requested before beginning the registration process. *[Note that the UEI, SAM and Grants.gov registration processes can take a few weeks to complete, so you should complete them well in advance to ensure that it does not impact your ability to meet the required application submission deadlines].*

Partnerships are typically encouraged, as they enhance a community's capacity to serve those on the pathway to citizenship. If you intend to partner with other community-based organizations, you must submit a signed memorandum of understanding (MOU) with your application. Details about the content of the MOU are included in the NOFO. Now is a good time to begin considering potential community partners.

EXAMPLES OF TYPES OF INFORMATION AND DOCUMENTS YOU MAY NEED TO APPLY INCLUDE:

- Resumes and/or position descriptions for all key personnel that will work on grant-funded activities.
- Current organizational charts for the main applicant and any proposed subrecipient(s).
- Proof of documentation of non-profit and/or public status for applicant and any proposed subrecipient(s).

You can address additional questions to the USCIS Grants Branch at citizenshipgrantprogram@uscis.dhs.gov.



**U.S. Citizenship
and Immigration
Services**