



Instructions for Request for Premium Processing Service

Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form I-907
OMB No. 1615-0048
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What Is the Purpose of Form I-907?

Use Form I-907 to request Premium Processing Service on certain petitions or applications for which this service is available.

When Should I Use Form I-907?

You should use Form I-907 to request Premium Processing Service for the petitions or applications for which Premium Processing Service is available. Visit our website at www.uscis.gov/forms/how-do-i-use-premium-processing-service for details about which immigration benefit requests are available for this service.

You may file your request for Premium Processing Service with the applicable benefit request. You may also file the request for Premium Processing Service after you file the applicable benefit request, as long as USCIS has not made a final decision on the request. You cannot request Premium Processing Service for a benefit request that is reopened after an initial decision was made on the request.

You, or your attorney or accredited representative, may request Premium Processing Service only if you filed the corresponding immigration benefit request (for example, Form I-129, Petition for a Nonimmigrant Worker). Any attorney or accredited representative who submits the request must also file a properly completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, unless the attorney or accredited representative has already filed Form G-28 in the case. The Form G-28 filed with Form I-907 by a new attorney or accredited representative will replace Form G-28 or Form G-28I filed with the underlying benefit request, and USCIS will recognize the new attorney as the attorney of record in the case.

Premium Processing Service guarantees that USCIS will take one of several possible actions (issue an approval notice, a denial notice, a notice of intent to deny, or a request for evidence) on the immigration benefit request within a certain processing timeframe. The length of the processing timeframe is based on the classification or category requested. Refer to the table in the **Which Forms are Designated for Premium Processing?** section of these Instructions for the relevant premium processing timeframes. If we do not take action on the benefit request within the applicable processing timeframe, your Premium Processing Service fee will be refunded, but we will continue to process the case. However, we may retain the premium processing fee and not take action on the request within the applicable processing timeframe if we open an investigation for fraud or misrepresentation relating to the benefit request.

In the event USCIS issues a notice of intent to deny or a request for evidence, the premium processing timeframe will stop and will re-commence with a new applicable timeframe on the date that we receive a response to the notice of intent to deny or the request for evidence.

General Instructions

We provide free forms through the USCIS website. To view, print, or complete our forms, you should use the latest version of Adobe Reader, which you can download for free at <http://get.adobe.com/reader/>. If you do not have internet access, you may call the USCIS Contact Center and ask that we mail a form to you.

Signature. You (or your signing authority) must properly complete your request. USCIS will not accept a stamped or typewritten name in place of any signature on this request. If you are under 14 years of age, your parent or legal guardian may sign the request on your behalf. A legal guardian may also sign for a mentally incompetent person. If your request is not signed, or if the signature is not valid, we will reject your request. See 8 CFR 103.2(a)(7)(ii)(A). If USCIS accepts a request for adjudication and determines that it has a deficient signature, USCIS may deny the request.

NOTE: If Form I-907 does not contain a handwritten signature, we will return the request for Premium Processing Service (along with the Premium Processing Service fee) to the requestor.

Validity of Signatures. USCIS will consider a photocopied, faxed, or scanned copy of the original, handwritten signature as valid for filing purposes. The photocopy, fax, or scan must be of the original document containing the handwritten, ink signature.

Filing Fee. See Form G-1055, available at www.uscis.gov/forms, for specific information about the fees applicable to this form.

USCIS Contact Center. For additional information on the request and Instructions about where to file, change of address, and other questions, visit the USCIS Contact Center at www.uscis.gov/contactcenter or call **800-375-5283** (TTY **800-767-1833**). The USCIS Contact Center provides information in English and Spanish.

Disability Accommodations/Modifications. To request a disability accommodation/modification, follow the instructions on your appointment notice or at www.uscis.gov/accommodationsinfo.

How to Complete Form I-907

You must fill out a separate Form I-907 for each petition or application submitted. Follow the steps below to complete your request.

1. Type or print legibly in black ink.
2. If you need extra space to complete any item within this request, use the space provided in **Part 6. Additional Information** or attach a separate sheet of paper. Type or print your name and Alien Registration Number (A-Number) (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.
3. Answer all questions fully and accurately. If a question does not apply to you (for example, if you have never been married and the question asks, “Provide the name of your current spouse”), type or print “N/A” unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, “How many children do you have” or “How many times have you departed the United States”), type or print “None” unless otherwise directed.

Specific Instructions

Part 1. Information about the Person Filing This Request

Item Number 1. Alien Registration Number (A-Number) (if any). Provide your A-Number. We use your A-Number to identify your immigration records. It begins with an “A” and can be found on correspondence you have received from the Department of Homeland Security (DHS) or USCIS. If you do not have an A-Number, type or print “N/A.”

Item Number 2. USCIS Online Account Number. You will only have a USCIS Online Account Number (OAN) if you previously filed a form that has a receipt number that begins with IOE. If you filed the form online, you can find your OAN in your account profile. If you mailed us the form, you can find your OAN at the top of the Account Access Notice we sent you. If you do not have a receipt number that begins with IOE, you do not have an OAN. The OAN is not the same as an A-Number.

Item Number 3. Your Full Name. Provide the full name of the person filing this request.

Item Number 4. Company or Organization Named in the Related Case. If filed on behalf of a company, enter the name of the company or organization named in the related case.

Item Numbers 5. - 6. Mailing Address. Provide the address where you would like to receive written correspondence regarding your request.

Item Number 7. Physical Address. Provide your physical address if it is different from your mailing address.

Item Number 8. Request for Premium Processing Service. Select the appropriate Premium Processing Service Request.

Part 2. Information About the Request

Item Numbers 1. - 8. Provide the requested information about the related immigration benefit request for which you are requesting Premium Processing Service. USCIS must have this information in order to match your Form I-907 with the related form for which you are requesting Premium Processing Service.

Requested Information About the Related Petition (i.e., Form I-129, Petition for Nonimmigrant Worker, or Form I-140, Immigrant Petition for Alien Workers)

If you are requesting an upgrade of the pending related petition to Premium Processing Service, you must complete **Item Numbers 1. - 8.** in **Part 2.** of Form I-907 or we will reject your Form I-907 and return the filing fee.

If you are filing Form I-907 together with the related petition for which you are requesting Premium Processing Service, you must complete **Item Numbers 1., 3., 4., and 5.** in **Part 2.** or we will reject your Form I-907 and return the fee. (You do not have to complete **Item Number 2.** because, if you are filing Form I-907 together with the related petition, you will not know the receipt number of the underlying petition at the time you file.)

Requested Information About the Related Application (i.e., Form I-765, Application for Employment Authorization, or Form I-539, Application to Extend/Change Nonimmigrant Status)

If are requesting an upgrade of the pending related application to Premium Processing Service, complete **Item Numbers 1. - 8.** in **Part 2.** of Form I-907 that pertain to your application.

If you are filing Form I-907 together with the related application for which you are requesting Premium Processing Service, you must complete **Item Numbers 1., 3., and 4.** in **Part 2.** or we will reject your Form I-907 and return the fee. (You do not have to complete **Item Number 2.** because, if you are filing Form I-907 together with the related application, you will not know the receipt number of the underlying application at the time you file.)

Part 3. Requestor's Statement, Contact Information, Declaration, Certification, and Signature

Item Numbers 1. - 7. Select the appropriate box to indicate whether you read this request yourself or whether you had an interpreter assist you. If someone assisted you in completing the request, select the box indicating that you used a preparer. Further, you must sign and date your request and provide your daytime telephone number, mobile telephone number (if any), fax number (if any), and email address (if any). Every request **MUST** contain the signature of the requestor (or parent or legal guardian, if applicable). A stamped or typewritten name in place of a signature is not acceptable.

Part 4. Interpreter's Contact Information, Certification, and Signature

Item Numbers 1. - 7. If you used anyone as an interpreter to read the Instructions and questions on this request to you in a language in which you are fluent, the interpreter must fill out this section, provide his or her name, the name and address of his or her business or organization (if any), his or her daytime telephone number, his or her mobile telephone number (if any), and his or her email address (if any). The interpreter must sign and date the request.

Part 5. Contact Information, Declaration, and Signature of the Person Preparing this Request, if Other Than the Requestor

Item Numbers 1. - 8. This section must contain the signature of the person who completed your request, if other than you, the requestor. If the same individual acted as your interpreter **and** your preparer, that person should complete both **Part 4.** and **Part 5.** If the person who completed this request is associated with a business or organization, that person should complete the business or organization name and address information. Anyone who helped you complete this request **MUST** sign and date the request. A stamped or typewritten name in place of a signature is not acceptable. If the person who helped you prepare your request is an attorney or accredited representative, he or she may also need to submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, or Form G-28I, Notice of Entry of Appearance as Attorney In Matters Outside the Geographical Confines of the United States, along with your request.

Part 6. Additional Information

Item Numbers 1. - 5. If you need extra space to provide any additional information within this request, use the space provided in **Part 6. Additional Information.** If you need more space than what is provided in **Part 6.,** you may make copies of **Part 6.** to complete and file with your request, or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the **Page Number, Part Number,** and **Item Number** to which your answer refers; and sign and date each sheet.

We recommend that you print or save a copy of your completed request for your records.

Which Forms are Designated for Premium Processing?

The following benefit requests are designated under the regulations for Premium Processing Service. Please be aware that **you may only request premium processing for a benefit if USCIS has announced on its website that premium processing is available** for that benefit. Your request for premium processing must also comply with any conditions that may apply. Therefore, you may not request premium processing for a benefit that is designated for premium processing under the regulations but not available for premium processing on the USCIS website. To determine if Premium Processing is available for your benefit request, please visit our website at www.uscis.gov/I-907 or call the USCIS Contact Center at **1-800-375-5283**. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

See Form, G-1055, available at www.uscis.gov/forms, for information about how to pay premium processing fees.

Form	Classification or Category Designated for Premium Processing	Processing Time (when available)
Form I-129, Petition for a Nonimmigrant Worker	E-1, E-2, E-3, H-1B, H-3, L1 (including Blanket L-1), O, P, Q, or TN nonimmigrant classification	15 Days
	H-2B or R nonimmigrant classification	15 Days
Form I-140, Immigrant Petition for Alien Workers	EB-1 (E11, E12), EB-2 (E21 non-NIW), or EB-3 (E31, E32, EW3) immigrant classification	15 Days
	EB-1 (E13) or EB-2 (E21 NIW) immigrant classification	45 Days (after all prerequisites are met)
Form I-539, Application to Extend/Change Nonimmigrant Status	E-1, E-2, E-3, F-1, F-2, H-4, J-1, J-2, L-2, M-1, M-2, O-3, P-4, or R-2 nonimmigrant classification	30 Days (after all prerequisites are met)
Form I-765, Application for Employment Authorization	I-765 categories	30 Days (after all prerequisites are met)

The Premium Processing fee is in addition to all other applicable filing fees. Form I-907 may not be filed by a beneficiary or co-applicant of the primary form for which premium processing is being requested.

Where to File?

Please see our website at www.uscis.gov/i-907 for the most current information about where to file this request.

Address Change

If you are not a U.S. citizen, you must notify USCIS of your new address within 10 days of moving from your previous residence. For information on changing your address, go to our website at www.uscis.gov/addresschange or call the USCIS Contact Center.

NOTE: Do not submit a change of address request to the USCIS Lockbox.

Processing Information

Initial Processing. Once USCIS accepts your request, we will check it for completeness. If you do not properly complete this request, you will not establish a basis for your eligibility and we may reject or deny your request.

USCIS Forms and Information

To ensure you are using the latest version of this request, visit www.uscis.gov.

Penalties

If you knowingly and willfully falsify or conceal a material fact or submit a false document with your Form I-907, we will reject your request without refunding the filing fee and may deny any other immigration benefit. In addition, you will face severe penalties provided by law and may be subject to criminal prosecution.

DHS Privacy Notice

AUTHORITIES: The information requested on this form, and the associated evidence, is collected under the Immigration and Nationality Act section 286(u).

PURPOSE: The primary purpose for providing the requested information on this form is to request Premium Processing Service on certain petitions or applications designated as eligible for premium processing. DHS uses the information you provide to grant or deny the immigration benefit you are seeking.

DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information, including your Social Security number (if applicable), and any requested evidence, may delay a final decision or result in denial of your form.

ROUTINE USES: DHS may share the information you provide on this form and any additional requested evidence with other federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS/ICE/CBP-001 Alien File and National File Tracking System, DHS/USCIS-007 Benefits Information System, and DHS/USCIS-018 Immigration Biometric and Background Check], and the published privacy impact assessment [DHS/USCIS/PIA-016(a) Computer Linked Application Information Management System and Associated Systems], which you can find at www.dhs.gov/privacy. DHS may also share the information, as appropriate, for law enforcement purposes or in the interest of national security.

Paperwork Reduction Act

An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 0.37 hours per response, including the time for reviewing instructions, gathering the required documentation and information, completing the request, preparing statements, attaching necessary documentation, and submitting the request. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 5900 Capital Gateway Drive, Mail Stop #2140, Camp Springs, MD 20588-0009; OMB No. 1615-0048. **Do not mail your completed Form I-907 to this address.**

Form I-907 Checklist

- Did you completely fill out and sign the request?
- Did you attach a separate check or money order for the **Premium Process Service** and a separate check for the relating petition or application, if applicable?
- If you wish to have the notice mailed to you rather than wait for the batch-printed notice, submit a pre-paid express mail label and an envelope for mailing.
- For your records, you should keep copies of your request packet.